


# Adirondack Mennonite Camping Association

## Beaver Camp and Maple Ridge Center

•8884 Buck Point Road • Lowville • NY • 13367-9115 • Phone (315) 376-2640 • Fax (315) 376-7011 • employment@beavercamp.org •

### Summer Staff Information

#### 2017 Summer Camp Schedule

Late May-early June	Supervisory Staff Begin (variable)
June 21 – 30	Summer Staff Training (Wednesday 3 pm through Friday 7 pm) 
July 2 - August 18	7 weeks of resident, wilderness and day camps (Sun. 3pm – Fri. 7pm)

#### Personal Qualifications

- Exemplary Christian character and a desire for ministry
- Able to put other's needs ahead of personal needs
- Spiritual and emotional maturity
- A genuine enjoyment of and love for youth and the outdoors
- Able to work in cooperation with others to achieve goals
- Be mature enough to submit to the camp's policy forbidding romantic involvement between staff members

#### Work Rotation & Cabin Support Staff

All camp staff should understand that although they are hired for a specific position, they may be asked to serve temporarily in other areas also. Workload and staff availability fluctuate throughout the summer, making this flexibility essential to the camp's operation. In addition all camp staff, including support staff, with few exceptions, will be required to sleep in a cabin unit with campers throughout the summer. **Waterfront, kitchen and housekeeping staff should expect some weekend (Saturday) work.**

#### Salary

A summer of ministry at Beaver Camp and Maple Ridge Center is a domestic mission experience. We recognize, however, that most people (especially those attending college) need to earn money. For this reason, we offer the following salaries\*:

#### Non-Supervisory Staff:


Year of School Completed:	Base Salary/Week:
High School Sophomore/Junior	\$130.00
High School Graduate	\$175.00
College (completed one year)	\$190.00

#### Supervisory Staff:

Assistant Program Director	\$220.00
Waterfront Director	\$220.00
Challenge Course Instructor	\$220.00
Health Director	\$275.00
Adventure Trip Leader/Outpost Counselor	\$220.00

*Returning staff will receive a \$15 increase over their base salary for each year returning. Does not include TLT service.*

**\*only if working papers, I9 and W4 are submitted prior to arrival.**

 All staff hired for the summer are required to attend the entire Staff Orientation. Staff members committed to at least four weeks service will receive their weekly salary for orientation

**Refer to the Adopt-a-Staff brochure for information on how to increase your support while serving with A.M.C.A.**

## Summer Staff Position Summaries

**Resident/Day Camp Counselor** - Primarily responsible for supervision of campers, ages 6-18, in a cabin group setting. Individual will lead cabin group through daily activities that include challenge course, boating, swimming, Bible study, recreation and worship. Must be self-motivated, mature, have a deep love for youth, live a Christ-like life, have a servant's attitude, at least 18 years old (17 for Day Camp) and have a High School diploma, however, one year of post-High School experience is preferred.

**Recreation Leader** - Responsible for daily recreation programs for nearly 100 campers, including small group games and large all-camp activities. Must be at least 18 yrs. old, creative, organized, communicate clearly, and a desire to be involved in evening program and spiritual input when possible. Degree or experience in recreation leadership preferred.

**Boating Instructor** - Responsible for designing and implementing a daily boating program that includes instruction in basic sailing, canoeing, and row boating. Must be lifeguard certified, at least 18 years old, familiar with basic watercraft skills, and must possess a desire to be involved in evening program and spiritual input when possible. **Expect some weekend work!**

**Office Assistant** - Responsible for the camp clerical work during the summer months. Must be at least 18, possess competent typing skills, a professional demeanor, familiarity with computers, cordial phone skills, a large degree of flexibility, a servant's attitude and desire involvement in other camp programs wherever possible and as time allows.

**Adventure Trip/Outpost Leader** - Responsible for organizing, planning and leading high adventure trips into the Adirondacks. Individual will lead groups through various activities including, but not limited to, canoeing, rock climbing and rappelling, backpacking, swimming and basic survival skills. Must be self-motivated, mature, have a deep love for youth, and live a Christ-like life worthy of being imitated. Also must be at least 21 years of age, have previous trip leading experience, skilled in outdoor living, lifeguard certified, and have successfully completed Wilderness First Aid training (First Aid training provided by Beaver Camp, if needed).

**Challenge Course Instructor** - Responsible for the safety, supervision, and coordination of challenge course. Assist in training staff to lead groups through the course. Leading outside groups on the challenge course as needed. Must desire involvement in camp programs and spiritual input as time allows. Must be at least 20 years old and have satisfactorily completed the Beaver Camp challenge course training program. Additional challenge course training (according to ACCT standards) and experience is preferred.

**Waterfront Director** - Responsible for all waterfront related activities, including lifeguard supervision/daily training, and camper swimming instruction. Must be at least 21, have three years of waterfront experience, and be waterfront LG certified. WSI preferred. Must possess a servant's attitude, and desire involvement in evening program and spiritual input when possible. **Expect some weekend work!**

**Lifeguard** - Responsible for safety and supervision of campers on the waterfront. Must be at least 17 years old, have a current waterfront lifeguard certificate and desire involvement in evening programs and spiritual input when possible. **Expect some weekend work!**

**Assistant Program Director** - Responsible for designing and directing a program for 40 to 50 campers, as well as supervising 15 staff. Must be a mature Christian, possess strong leadership qualities, have previous Beaver Camp experience, and be at least 20 years old.

**Camp Health Director** - Responsible for the health and safety of campers and staff. This includes being on emergency call 24 hours each day, maintaining health records for all campers and staff, and administering medications. Must be at least 18 years old, have one of the following certifications: RN, LPN, EMT, PA or Physician and previous experience in camping or public health nursing. Must possess a servant's attitude, and desire involvement in camp events and spiritual input when possible.

**Maintenance Assistant** - Responsible for the general maintenance and cleaning of the camp, under direct supervision of the Facility Manager. Must be at least 16, possess a variety of maintenance/housekeeping skills, a servant's attitude, and desire involvement in evening program and spiritual input when possible. **Expect some weekend work!**

**Kitchen Aid/Assistant Cook** - Assist cooks in food preparation, kitchen clean up, and various other kitchen tasks. Assistant Cook must be at least 18 years old. Kitchen Aid must be at least 16. Both must possess a servant's attitude, and desire involvement in camp program events and spiritual input when possible. **Expect some weekend work!**